

Bullsbrook College

Off-Campus Course Agreement



STUDENT NAME: _____ **FORM:** _____

Off Campus courses can have an educational impact on a student's ability to achieve WACE and for that reason Bullsbrook College has devised the following guidelines to ensure an Off-Campus course contributes to the educational outcomes of the student and does not potentially hinder their progress whilst a student at the College:

- An Off-Campus Course will be authorised by the Associate Principal of Learning and Teaching 9-12, in consultation with the VET Coordinator and other relevant Senior School staff on a case by case basis
- The Off-Campus Course must complement and enhance the learning outcome of the student. For example: a higher level qualification (Certificate III) or a qualification not offered at the College
- Registered Training Organisations (RTO) and Group Training Organisations (GTO) must adhere to procedures regarding the Off-Campus contract and dates set out by the VET Coordinator
- RTO/GTO will be asked to sign an MOU adhering to requests and requirements from the College. For example: collection of results and documentation
- Each applicant may be subject to an interview at our school before the application is approved by the school
- Students may be restricted in their subject choices to avoid choosing a subject which has a double period on the day the student is attending their Off-Campus Course. There is an expectation that students follow up with their teacher regarding the work they miss while attending Off Campus training
- Students who do not maintain an appropriate level of achievement at school may have their Off-Campus Course cancelled

I have read and understand the points outlined in the Off-Campus Agreement.

Parent Name: _____ Parent Signature: _____

Student Name: _____ Student Signature: _____

Associate Principal: _____ Date: _____